

**West Boylston Council on Aging Meeting Minutes**  
**November 19, 2008**

Call to order: Joanne Vaudreuil at 6:10 PM

Minutes from October meeting approved as read

Director's Report; October statistics as follows; Volunteers 227.50 hours, Instructional participant hours 165, Total number of meals served 784, total number of rides provided 460, number of family assistance provided 24, health screenings 5, SHINE referrals 2, participants in social events 109, total senior served this month 1602.

Marcia explained request from Town Administrator for info on FY 2010 budget; a 5% budget cut would mean \$50,022.88 in budget, with \$3,100.70 to be used for a 12 to 15 hour a week assistant. This position could be supplemented by the WRTA reimbursement monies. This would allow the Director to continue to attend outside meetings, speaking engagements, counsel seniors uninterrupted by telephone calls, and the ability to take sick or vacation days. Marcia believes there is a good chance the 20 hour a week person funded through the Mature Workers Program will not be extended beyond September 2009, and most likely will not be replaced. Marcia was also asked to develop a budget with a 10% decrease, which would equal \$47,390.01. There would be no additional funding for any assistance to the Director, which would put a great deal of pressure on her trying to get anything accomplished. She would be unable to take sick, personal, or vacations to which she is entitled. Marcia will ask seniors who are served through the Senior Center to write letters outlining the service and how it made a difference to them and their life.

Marcia received an email from Leon, Town Administrator stating the Dining Room Manager and Van Drivers would no longer be included in the Wage and Salary Classifications. He felt they are temporary employees, and do not need to be in the classification. Marcia stated she disagreed, and she and Fran will try to meet with him to discuss this issue.

Marcia explained, the Friends Group will be supplementing the riders starting in January so that the increase in fares will not affect the senior of West Boylston! They will be soliciting businesses to put ads on the van, and use this money to supplement the rides. The Town Administrator requests, Marcia, as a Town employee not solicit businesses regarding the ads.

Marcia discussed needs for staffing in several areas, including, supervising the newsletter folding labeling and mailing, running the Wii Bowling Program, and additional kitchen help to fill in when a regular volunteer is out, so Marcia does not have to spend her morning in the kitchen. It was suggested she write a letter to the Editor of The Banner, asking for this help.

Marcia requested the Board vote on closing the day after Christmas. A motion was made and seconded, all were in favor, motion passed.

Marcia stated she would like to restart a PenPal Program, but with the Middle School this time. She will speak to Ellen Philbin and ask her to assist with setting it up with the school.

Old Business: Survey is being worked on and Marcia hopes to get it out by Spring.

New Business; None

Meeting was adjourned at 7:35 PM